

Personal Data Processing Policy

1. General provisions

This Personal data processing policy is compiled in accordance with the requirements of Federal Law No. 152-FZ of 27.07.2006 "On Personal Data" and defines the procedure for processing personal data and measures to ensure the security of personal data taken by AFFSTAR (hereinafter referred to as the Administration).

1.1. The Administration sets as its most important goal and conditions for the implementation of its activities the observance of the rights and freedoms of man and citizen in the processing of his personal data, including the protection of the rights to privacy, personal and family secrets.

1.2. This policy of the Administration regarding the processing of personal data (hereinafter referred to as the Policy) applies to all information that the Administration may receive about visitors to the website <http://affstar.com>.

2. Basic concepts used in the Policy

2.1. Automated processing of personal data - processing of personal data using computer technology;

2.2. Blocking of personal data - temporary termination of processing of personal data (except in cases where processing is necessary to clarify personal data);

2.3. A website is a collection of graphic and informational materials, as well as computer programs and databases that ensure their availability on the Internet at a network address <http://affstar.com>;

2.4. Personal data information system – a set of personal data contained in databases, and information technologies and technical means that ensure their processing;

2.5. Depersonalization of personal data – actions as a result of which it is impossible to determine, without the use of additional information, the identity of personal data to a specific User or other subject of personal data;

2.6. Processing of personal data - any action (operation) or a set of actions (operations) performed using means

of automation or without the use of such means with personal data, including collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of personal data;

2.7. Administration - a state body, municipal body, legal entity or individual, independently or jointly with other persons organizing and (or) processing personal data, as well as determining the purposes of processing personal data, the composition of personal data to be processed, actions (operations) performed with personal data;

2.8. Personal data - any information related directly or indirectly to a specific or identifiable User of the Website <http://affstar.com>;

2.9. User - any visitor of the website <http://affstar.com>;

2.10. Provision of personal data - actions aimed at disclosure of personal data to a certain person or a certain circle of persons;

2.11. Dissemination of personal data - any actions aimed at disclosure of personal data to an indefinite circle of persons (transfer of personal data) or familiarization with personal data of an unlimited circle of persons, including the disclosure of personal data in the mass media placement in information and telecommunication networks or providing access to personal data in any other way;

2.12. Cross-border transfer of personal data is the transfer of personal data to the territory of a foreign state to the authority of a foreign state, a foreign individual or a foreign legal entity;

2.13. Destruction of personal data - any actions as a result of which personal data is permanently destroyed with the impossibility of further restoration of the content of personal data in the personal data information system and (or) the material carriers of personal data are destroyed.

3. The Administration may process the following personal data of the User including, but not limited to:

3.1. Last name, first name, patronymic;

3.2. Email address;

3.3. Phone numbers;

3.4. Telegram Profile;

3.5 IP-address,

3.6 MAC address, other.

3.7. Also the website collects and processes anonymous data about visitors (including cookies) using Internet statistics (Yandex Metric and Google Analytics and others).

3.8. The above data, hereinafter referred to in the text of the Policy, are combined by the general concept of Personal Data.

3.9 Data automatically transmitted to the site during its use using the software installed on the User's device, including IP address, information from cookies, information about the user's browser (or other program that accesses the site), access time, the address of the requested page.

4. Purposes of personal data processing

4.1. The purpose of processing the User's personal data is to inform the User by sending emails; to provide the User with access to services, information and/or materials contained on the website; to identify the User within the framework of the relationship between the Administration and the User.

4.2. The Administration also has the right to send notifications to the User about new products and services, special offers and various events. The User can always refuse to receive informational messages by sending the Administration a letter to the email address support@affstar.com marked "Refusal of notifications about new products and services and special offers".

4.3. Depersonalized User data collected using Internet statistics services are used to collect information about User actions on the site, improve the quality of the site and its content.

5. Legal grounds for processing personal data

5.1. The Administration processes the User's personal data only if they are filled in and/or sent by the User independently through special forms located on the website <http://affstar.com>.

Filling out the relevant forms and/or submitting their personal data to the Administration, the User expresses his consent to this Policy.

5.2. In case of disagreement with the provisions of this document (in part or in whole), the person who expressed such will has no right to use its services.

5.3. The Administration processes depersonalized data about the User if it is allowed in the User's browser settings (the saving of cookies and the use of JavaScript technology are enabled).

6. The procedure for collecting, storing, transferring and other types of personal data processing

The security of personal data processed by the Administration is ensured through the implementation of legal, organizational and technical measures necessary to fully comply with the requirements of current legislation in the field of personal data protection.

6.1. The Administration ensures the safety of personal data and takes all possible measures to exclude access to the personal data of unauthorized persons.

6.2. The User's personal data will never, under any circumstances, be transferred to third parties, except in cases related to the implementation of current legislation.

6.3. In case of identification of inaccuracies in personal data, the User can update them independently by sending a notification to the Administration's e-mail address support@affstar.com marked "Updating of personal data".

6.4. The period of processing of personal data is unlimited. The User can withdraw his consent to the processing of personal data at any time by sending a notification to the Administration via e-mail to the Administration's e-mail address support@affstar.com marked "Withdrawal of consent to the processing of personal data".

7. Cross-border transfer of personal data

7.1. Before the start of the cross-border transfer of personal data, the Administration is obliged to make sure that the foreign state to whose territory the transfer of personal data is supposed to be carried out provides reliable protection of the rights of personal data subjects.

7.2. The cross-border transfer of personal data on the territory of foreign states that do not meet the above requirements may be carried out only if the personal data subject has written consent to the cross-border transfer of his personal data and/or the execution of the contract to which the personal data subject is a party.

8. Final provisions

8.1. The User can get any clarifications on issues of interest concerning the processing of his personal data by contacting the Administration via e-mail support@affstar.com .

8.2. This document will reflect any changes to the personal data processing policy of the Administration. The policy is valid indefinitely until it is replaced by a new version.

8.3. The current version of the Policy is freely available on the Internet at <http://affstar.com> .